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Audit Committee – 26th March 2009

## 8. Progress on HR & Payroll Action Plans

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### Purpose of the Report

To update the Audit Committee on the HR and Payroll Audit Action Plans as requested at the September 2008 Audit Committee.

### Recommendation

To note the progress made on HR and Payroll Action Plans.

### Payroll Audit Action Plan Update

Following the annual Payroll Audit in January 2009 a reasonable assurance was given by the South West Audit Partnership (SWAP). SWAP also noted that significant improvements had been made since the last report. An action plan is attached at page 43 showing recommendations for further improvement. All actions identified have been completed.

### HR Audit Action Plan Update

There was one outstanding action from the last audit, details of which are attached at page 44.

### Feedback on Recruitment Processes

Feedback on the SSDC recruitment process is now requested from all new starters as part of the evaluation questionnaire when they attend the Corporate Induction programme.

**Background Papers:** Report to Audit Committee – Progress on HR & Payroll Action Plans – 27th March and 25th September 2008.

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